

## PTO Meeting Agenda/Minutes - **APPROVED**

December 20, 2016

In attendance: Sara Schneidewind, Jennifer McNamara  
Carrie Bora, Tabitha Bohnsack, Tim Pinto, Suzanne Muenz, Shalini Jayasundera, Karin Sletten-Farjo, Linda Hagan, Mary Cooper, Carly Ly

1. Called to order @ 6:32 pm
2. Minutes - Reviewed previous meeting's minutes
  - a. Motion to approve minutes: Karin Sletten-Farjo
  - b. Seconded: Tabitha Bohnsack
  - c. Vote: ayes
3. Principal Report - Mrs. Cooper
  - a. Mr. Jamar Humphrey started as Assistant Principal
  - b. Main responsibilities include: discipline, traffic and lunchroom
  - c. Those with questions can contact him directly
  - d. Spread the word, Mr. Humphrey will be at the next PTO Meeting (January)
4. Teacher Report - Mrs. Hagan
  - a. 4th Graders took a trip to Lansing and it was great. Kids had fun.
  - b. Thank you to the PTO for funding this trip!
  - c. Thank you to the PTO for all you do!
5. Treasurer Report - Brian Weisman (absent)
  - a. Sara Schneidewind gave brief report on behalf of Brian that donations have increased since last month and are now running a bit above last year.

### Committee Reports

- b. AAPAC (Parent Advisory Council)- Rochelle Taylor-Franklin
- c. Academic Games-Vivian Lin
- d. Bagel Friday-Sara Schneidewind, Sara Zocher
- e. Bingo Night - Jen McNamara
  - i. Save the date - Monday, Jan. 30th! 6:30 - 8:00pm Room has been reserved and will be asking for volunteers shortly. Will be coordinating with Ms. Vosters to help with fundraiser for space camp - chili cook off.
- f. Book Fairs-Tomomi Kumagai, Ann Lin, Leslie Frey, Yan Lei
  - i. The book fair was a success. Our total sales was over \$11,000 and was comparable to previous years' numbers. All teachers received books donated by families and the PTO, for their classrooms. The book fair raised \$2643 for the PTO (before expenses). There may be a little more money coming in from the online sales. We were worried about our empty volunteer slots, but after several emails, we managed to fill most slots. Thank you for all of your help. Also, it was very helpful to have a large 5-person committee this year. If you have any feedback, please email [kingptobookfair@gmail.com](mailto:kingptobookfair@gmail.com).
  - ii. The book fair committee received 2 thank you letters from teachers for the donations from students.
- g. Box Tops-Sara Robins
- h. Building Healthy Communities
- i. By Laws Interpretation-Jamie Haberichter

- j. Communications/Enotes-Kim Burton-Weisman
- k. Community Action- Larissa Sano
  - i. We are just finishing up the Holiday Cheer Drives. We were able to support >80 gift requests to help out area families. Thank you to everyone who helped make this happen on a very short timeline!
- l. Disability Awareness Coordinator-Pam McGuinty
- m. Family 5K- Talisha Sutton
- n. First Day Packets- Sarah Wentzloff, Helen Kaplan
- o. Grade Level Rep-K- Carly Ly
- p. Grade Level Rep-1<sup>st</sup>- Jen McNamara
  - i. No report
- q. Grade Level Rep-2<sup>nd</sup>-Shikha Marwah
- r. Grade Level Rep-3<sup>rd</sup>- Shanti Eswaran
- s. Grade Level Rep-4<sup>th</sup>-Sharon Qi
- t. Grade Level Rep-5<sup>th</sup>- Anita Shelgikar
- u. Grocery Cards
- v. Harvest Moon- Carrie Bora, Liz Batteh
- w. Ice Cream Social- Bing Yang, Monica Jones
- x. International Night- Marguerite Dillard
- y. Landscaping- Marguerite Dillard
- z. Learning Garden-Sara Zocher, Becky Locke, Neha Shah
- aa. Math Club- Shikha Marwa Fred Korley
- bb. Enotes and Outdoor Sign-Kim Burton-Weisman
- cc. Popcorn Friday - Leslie Dubin
- dd. PTO Thrift Shop Liaison-Sara Schneidewind
  - i. Dec 25 - Show your support Week highlighting the Green Team poster
- ee. PTO Council Rep- Beth Grzelak-Lee
  - i. From Dec. 19th district PTO Council Mtg: In the wake of the accident in which a Huron student was killed by a car, Superintendent Swift has said both the city and district are taking additional steps. The city has said, "funding will not be an impediment to increased safety." The district is hiring a staff position dedicated to working on safe routes issues. The PTO Council also heard from reps from the A2 Safe Transport parent group, the Safe Routes to School staff, and Safe Schools Health Coordinator from Motts Children's Hospital. The district is going to do a walkability study at each school, and will work with building principals to make this happen. Dr. Swift also provided an update about busing, with the most important announcement being a bus-tracking app parents can use. The district expects to launch this in February.
- ff. Science Olympiad- Karin Sletten-Farjo, Yong Miao
  - i. Registration is ready, online and the link was sent via e-notes, on the PTO website and a handout was sent in take home folders.

- ii. The committee is still in need of 1 volunteers to lead pasta bridges.
- gg. Silent Auction- Carrie Bora, Gayle Green,
  - i. Carrie Bora gave presentation about the silent auction
  - ii. Save the date: March 24, 2017
  - iii. Discussed ideas of how to spread the word about silent auction - potential homework packets to go out to K and 1st grade students along with information for parents.
  - iv. Email [Kingptoauction@gmail.com](mailto:Kingptoauction@gmail.com) with questions
  - v. Presentation to go onto website for additional details
- hh. SIT Rep- Tim Pinto
  - i. Discussed having language representative at King - similar for grade reps. The goal is to increase communication amongst King parents.
  - ii. Set up email groups similar to grade reps
  - iii. Could Grade Reps (and potentially Language reps) get an email list, rather than having to forward emails to teachers and save them having more work?
- ii. Space Camp - Neha Shah, Carrie Bora, Gayle Green, Stacey Hamill
- jj. Spirit Wear-Ben Ewy
- kk. Store Certificates
- ll. Student Directory-Sarah Wentzloff
- mm. Teacher Appreciation - need chair for Dec and May
- nn. Traffic & Safety - Chien-An Yuan and Rochelle Taylor-Franklin
  - i. No report from committee but discussed that traffic has improved when there is someone outside to monitor it
- oo. Turkey Trot-Tim Pinto, Jamie Haberichter
  - i. The event went very well; the weather was perfect. Due to our growing student population and rising prices for cider, we went slightly over budget. Next year, we plan to request a larger donation from Busch's (they currently donate \$50 in store credit, and we will ask for \$100 next year).
  - ii. Discussed sending a thank you note to Bushes for their donation

6. Old Business:

- a. Discussed communication to parents - are there better ways to do this? Idea of alternating e-notes and weekly letter from Mrs. Cooper. Instead of weekly, they should alternate weeks. If we decrease number of emails, will this help?
- b. Discussed decreasing the number of prizes given at PTO events. Will start with BINGO night this year. What about Science Olympiad? There is some concern that parents/students like receiving the medals at the end. What about individualized certificates instead? Will continue further discussion but committee chairs should consider this idea.

7. New Business: None

8. Meeting Adjournment @ 7:54pm

- a. Motion to adjourn: Tabitha Bohnsack
- b. Seconded: Carrie Bora